

Valley Oaks Center for Enriched Studies

Title I School-Level Parent and Family Engagement Policy 2020-2021

Valley Oaks Center for Enriched Studies (**VOCES**) has developed a written Title I Parent and Family Engagement Policy with input from Title I parents and agreed upon by Title I parents. *The plan will be discussed and parent input requested at our SSC meeting on December 7, 2021 and at our ELAC meeting on December 10, 2021.*

The policy will be posted online on the school website at <https://vocesmagnet.org/> for parents and community to view. Hardcopies of this policy can be obtained by visiting the school office.

This policy describes the means for carrying out the following Title I parent and family requirements:

Section I: Involvement of Parents in the Title I Program

To involve parents in the Title I program at **VOCES**, the following practices have been established:

- The school convenes an annual meeting, at a convenient time, to inform parents and family members of Title I students about Title I requirements, the school's involvement in the program, and about the right of parents to be involved in the Title I program.
 - Annual Title I Meeting
 - English Learner Advisory Committee
 - School Site Council
 - School Leadership Council
- The school offers a flexible number of meeting for Title I parents, such as meetings in the morning or evening as well as additional opportunities throughout the year.
 - Coffee @ VOCES (alternating morning/evenings)
 - Parent Conference Night
 - SSC and ELAC Meetings
 - Town Hall Meetings
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs, including the planning, review, and improvement of the school's Title I parent and family engagement policy and the joint development of the School Plan for Student Achievement.
 - English Language Advisory Committee
 - School Site Council
 - School Leadership Council
- The school provides parents of Title I students with timely information about Title I programs.
 - Coffee @ VOCES
 - Weekly Bulletin
 - VOCES Website
 - Report Cards
 - Black Board Connect Phone Calls
 - ELAC and SSC Meetings
- The school provides parents of Title I students with a description and an explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the achievement levels students are expected to meet with the state standards.
 - Class Syllabi
 - Report Cards
 - CA School Dashboard Meetings
 - CAASPP and ELPAC Meetings
 - Back to School Night
 - Math and Science Night
 - Arts and Literature Night
 - A-G Night
 - College Night
 - Vanguard Night
- If requested by parents of Title I students, the school provides opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and to respond to any such suggestions as soon as possible.
 - Coffee @ VOCES
 - English Language Advisory Committee
 - School Site Council
 - School Leadership Council

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- If the School Plan for Student Achievement is not satisfactory to Title I parents, the reasons will be shared in this policy.
 - English Learner Advisory Committee
 - School Site Council

Section II: Building Capacity for Involvement

VOCES engages Title I parents and family members in meaningful interactions with the school to ensure effective involvement of parents and to support a partnership among the school to improve student achievement. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school provides Title I parents with assistance in understanding the State's academic content standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children.
 - Parent Portal Communication
 - Visit Classrooms with prior approval
 - Parent Workshops for Schoology to monitor progress
 - Opportunities to Volunteer
 - Ability to make appointments with teachers and Counselors.
- The school provides Title I parents and family members with materials and training to help them work with their children to improve their children's achievement, paying special attention to support for foster parents. Monthly Parent Workshops are offered and advertised on the school's website and weekly bulletin.
 - Parent Workshops (Parent Portal Access, Navigating Schoology, A-G, Financial Aid and more)
 - Basic English Skills
 - Basic Computer Skills
 - A-G Night
 - Arts and Literature Night
 - Math and Science Night
 - College Fair Night
 - Vanguard Night
- With the assistance of Title I parents, the school educates teachers, specialized instructional support personnel, assistant principals and other school leaders, and other staff about the value and utility of the contributions of parents and family members, and about how to reach out to, and communicate with, and work with parents as equal partners to build ties between parents and the school.
 - Faculty Professional Development
 - Conferences with Teachers and Workshops
- The school coordinates and integrates the Title I parent and family engagement program with other programs, and conducts other activities, such as Parent and Family Centers, to encourage and support parents in more fully participating in the education of their children.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents and family members in a format and, to the extent practicable, in a language that they understand.
 - Social Media Outlets
 - Weekly Bulletin
 - VOCES Website
 - Blackboard Connect Phone Calls
- The school provides support for parent and family involvement activities requested by Title I parents with our School Climate Advocates and Parent Center.

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Section III. Accessibility

VOCES provides opportunities, to the extent practicable, for the participation of all Title I parents and family members, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents understand. The school developed the policy with parent input through various meetings such as Annual Title I, English Learner Advisory Committee and School Site Council meetings throughout the fall semester and parents agreed with the policy. VOCES Magnet will disseminate information in a timely manner and inform parents of the policy in an understandable and uniform format and, to the extent possible, in a language parents understand.

Section IV: Shared Responsibilities for High Student Academic Achievement

VOCES distributes to parents of Title I students a School-Parent Compact. **It is attached to this policy.** The Compact, which has been jointly developed with parents and approved by them, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The school developed the policy with parent input during through a variety of meetings such as Annual Title I, English Learner Advisory Committee and School Site Council meetings throughout the fall semester and parents agreed with the policy. VOCES Magnet will disseminate information in a timely manner and inform parents of the policy in an understandable and uniform format and, to the extent possible, in a language parents understand.

The Compact describes specific ways the school and families will build and develop a partnership to help children achieve California's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet California's academic standards
- The ways that parents can volunteer in their child's classroom
- The ways that parents can participate, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers on an ongoing basis through, at a minimum, the following:
 - annual parent-teacher conferences in elementary schools during which the compact shall be discussed as the compact relates to the individual child's achievement
 - frequent reports to parents on student progress
 - reasonable access to staff
 - communication regarding opportunities for parents to volunteer and participate in their child's class and opportunities to observe classroom activities
 - ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent possible, in a language that family members can understand

This policy and compact was adopted by Valley Oaks Center for Enriched Studies on **December 7, 2021** and will be in effect for the entire school year. It has been distributed to all parents on _____ and is made available to the local community through our school website.